

**Easy-to-use guidelines Grid**

**Before you start, clarify your intentions**

- What material is concerned by this MOM ?
- Shortly summarize the scenario for this MOM ?
  
- What is the future use for this MOM?
- Are we talking about KNOWLEDGE or INFORMATION?
- What type of knowledge is concerned ? (procedural, declarative)
- Who is the target audience?
- What is the target issue?
- What are the global objectives?
  
- What is aimed at: a demonstration, an interaction, a simulation?
- Does MOM offer sound, images or /and animated images

**b) Didactic aspects**

- Which aspects of knowledge should be dealt with in this MOM ?
  
- What actions should set up this MOM?

Communication/body language

The students are shown a number of short video sequences, in which people express themselves orally in various situations (conferences, class presentations, job interviews, etc.). Some situations will play image and sound, while others will rely solely on image. The verbal and non-verbal sign language is focused upon and explained.

inside and outside the classroom

knowledge

procedural

HES students, of any school involved in teaching communication

Understand the importance of body language in communication

Gain elements of knowledge and simultaneously improve one's own oral competence in the communication process.

demonstration and interaction

Sound and animated images

Nv and pv sign language recognition/ the acknowledgment of their importance in oral communication/ Improving one's own competence in communication

Show body movements/ show concrete examples